



Application for Master Level CFP Certification

Fee of \$20 applies. Please wait to be invoiced by Via Hope after approval of application.

Date of Request: _____ Reviewer: _____	Approved: _____ Not Approved: _____ Approved by: _____ Date of Decision: _____
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Contact Information

Last Name: _____ First Name: _____

Home Address: _____ City: _____

State: TX Zip: _____ Email: _____

Home Phone: (____)____-____ Cell Phone: (____)____-____

Work Phone: (____)____-____

Required Information to Process Application

Month and Year First Certified: _____

(At least 6 years are required to qualify for Master Level Certification)

Via Hope Endorsements completed (including serving as a trainer). All three must be completed for Master Level Certification.

Please indicate the date you completed or trained each endorsement:

- | | | |
|-----------------------------|--------------------------------------|----------------------------------|
| 1. Special Education: _____ | Participant <input type="checkbox"/> | Trainer <input type="checkbox"/> |
| 2. Wraparound: _____ | Participant <input type="checkbox"/> | Trainer <input type="checkbox"/> |
| 3. Juvenile Justice: _____ | Participant <input type="checkbox"/> | Trainer <input type="checkbox"/> |

Via Hope invests in people and organizations who want to re-envision mental health, through workforce development, community building, system transformation, and leadership development.



Please initial that you have acquired at least 60 CEU hours as required for Master Level Certification since initial certification as a family partner. _____

Please initial to confirm that you have had no disciplinary actions at the agency resulting in a verbal or written plan of improvement in the last 24 months. _____

Please initial that you agree to contact the Via Hope CFP Coordinator within 14 days of receiving any formal notification of disciplinary action. _____

Please initial that you have attached two letters of recommendation _____
(This is in addition to the endorsement of agency supervisor. One letter must be from supervisor. For those in contract or private service provision, a third letter of recommendation may be submitted instead of a letter from supervisor).

Committees and Activities Demonstrating Acquisition of Leadership Skills

Master Level Certification applicants must demonstrate service as a CFP leader in Texas and/or at their agency. Some examples include but are not limited to being a current or past member of the CFP Advisory Council; a trainer or apprentice for Via Hope trainings; chair or vice chair of CRCG; mentorship or Director/Lead of other CFPs (must be documented in letter of recommendation); service on national or statewide committees relevant to family partners or known as a leader in the CFP community. *These are limited examples and other leadership activities may be applicable. Please document as many as possible that may apply. At least one leadership activity must be listed below.*

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If you have questions, please contact us at 1-844-300-2196 or info@viahope.org

Signature

Date

Print Name and Title

Phone number

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Supervisor Section

(Required unless no supervisor is applicable, such as may be the case in contracted or private service provision. If supervisor form is not applicable, please submit an additional letter of recommendation.)

I, _____ (Insert Supervisor name, title),
endorse _____ (Insert CFP Name) as an applicant for the
Master Level CFP certification. I understand that Via Hope's approval of this certification
level does not require any further action on my part.

By signing below, I am verifying that _____
(insert name of applicant) is up to date on all agency trainings required for his/her
professional level.

By signing below, I am also verifying that he/she has had no disciplinary actions at the
agency resulting in a verbal or written plan of improvement in the last 12 months.

My required letter of recommendation is attached.

Signature

Date

Print Name and Title

Phone number

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workforce development, community building, system transformation, and leadership development.*