



Introduction

The Via Hope Recovery Institute aims to promote mental health system transformation by helping organizations develop practices that support and expect recovery, and by promoting the voices of people with lived experience, youth, and family members in the Texas mental health system. Recovery Institute initiatives are designed to support the implementation of new practices, shift organizational culture, promote innovation, and increase collaboration within and among teams.

This application is for organizational teams that would like to take part in the 2018 Person Centered Recovery Planning (PCRP) Learning Community, which will take place from March to December, 2018.

Click [here](#) to view the following two documents:

1. Application Supplement
2. Application Preview

You may modify your team's responses to the application until 5 p.m. CST on February 28, 2018. We highly recommend that applicants review the Application Preview closely and prepare responses before submitting online. Responses are saved as users advance to each subsequent page of the application. In order to return to review or edit your application, you must use the same computer and the same browser and have cookies enabled to see your previously saved responses.

For questions/information regarding the 2018 PCRP Learning Community, please contact Betsy Bunt, PCRP Program Coordinator at betsy.bunt@viahope.org.

For general inquiries regarding the Recovery Institute, please contact Amanda Bowman, Recovery Institute Manager, at amanda.bowman@viahope.org.

To learn more about Via Hope: www.viahope.org.



Application Overview

The application process includes the following components:

- **Organizational Information**
- **2018 PCRCP Learning Community Requirements**
- **PCRCP Team Members**
- **PCRCP-Specific Application Questions**
- **Letter of Commitment and Final Submission**

For the 2018 Person Centered Recovery Planning (PCRCP) program, Via Hope will offer a learning community focused on capacity building for site-based PCRCP training. The learning community will be comprised of teams of individuals from organizations that intend to provide PCRCP training, using curriculum developed by Via Hope. The program is designed to support trainers as they elevate their knowledge of the practice of PCRCP and their skills as trainers and facilitators.

If you are interested in submitting an application for your organization, please submit contact information for a point of contact below.

*** 1. PRIMARY CONTACT INFORMATION**

First Name:

Last Name:

Organization:

Title:

Email:

Phone:



Information About Your Organization

Please respond briefly to each of the following items about your organization.

1. Please share a general description of your organization. Include such information as: mission/vision, geographic area you serve, number of employees, number of persons served each year, and population/s served.

2. Has your organization previously participated in any Via Hope Recovery Institute initiatives? Please check all that apply.

- 2010 Peer Specialist Learning Community
- 2011 Recovery-Focused Learning Community
- 2012 Recovery Institute Leadership Academy
- 2012 Recovery Oriented Change Initiative
- 2012 Transition Age Youth Initiative Phase I (conference)
- 2012-2013 Transition Age Youth Initiative Phase II (Learning Series)
- 2013 Recovery Institute Leadership Academy
- 2013 Recovery Oriented Change Initiative on Peer Specialist Integration
- 2014-2015 Transition Age Youth Initiative Phase III (Learning Community)
- 2014-2015 Recovery Institute Leadership Academy
- 2014-2015 Peer Specialist Integration Project
- 2012-2014 Person Centered Recovery Planning Pilot
- 2017 Recovery Institute Leadership Academy
- 2017 Transition Age Youth Initiative

3. Has your organization participated in any other programs or grants aimed at promoting recovery and resiliency (for example, the East Texas Coalition for Mental Health Recovery, the Advancing Recovery in Texas Initiative, etc.)? If so, please describe your participation.

4. Reflecting on your organization's efforts to promote recovery and resiliency, please tell us about your experience thus far. What has your organization been able to accomplish? What are you most proud of? What challenges have you faced while shifting your practices and priorities?

5. What do you see your organization moving toward with respect to recovery and resiliency? What are your hopes for the next 3-5 years? 5-10 years?

6. Please share whether and how your organization incorporates diverse viewpoints—in particular, those of the people you serve, family members, or other advocates with lived experience—in strategic planning, priority-setting, quality improvement activities, hiring, and/ or program design.

7. What is the percentage of staff turnover each year (on average) within the entire organization?

8. Please describe any current or anticipated dynamics of change your organization is currently experiencing (ie. recent changes in executive leadership, shifts in funding, staff turnover, etc.)

9. Please let us know the total number of peer staff, including peer specialists, family partners, and/or peer recovery specialists/ recovery coaches employed at your organization:

10. How are peer staff at your organization involved in training? Please describe the type of peer staff (e.g. Certified Peer Specialist) involved and the nature of the training (i.e. content, length).



2018 PCRPL Learning Community Team Requirements and Timeline Commitments

1. By selecting yes, I have reviewed the [2018 PCRPL Learning Community Application Supplement](#) and am indicating that my team meets the qualifications and commitments required.

Yes

No

Your organization can commit to participating fully in the program.
Your organization is a publicly funded, community-based mental health service provider.
Your organization and the 2018 PCRPL Learning Community are a good fit for each other.
Complete and submit application in its entirety by the February 28, 2018 5 pm CST deadline.
Include a letter of support from an Executive Sponsor. See application supplement for more information on this role.
Compose a training team that meet the criteria outlined in application supplement .

2. 2018 PCRPL Learning Community Timeline Commitments

By selecting yes below I am indicating that my organization will participate in key training and technical assistance for the 2018 PCRPL Learning Community, as listed below.

Yes

No

Date	Activities	
January 24, 2018	Informational Webinar on the 2018 PCRP Learning Community To view materials from the webinar, click here: http://www.viahope.org/programs/recovery-institute/person-centered-recovery-planning-implementation/	
February 1, 2018 9:00 am CST	Application Opens Application Supplement and Application Preview link: http://www.viahope.org/programs/recovery-institute/person-centered-recovery-planning-implementation/	
February 28, 2018 5:00 pm CST	Application Closes	
By March 9, 2018	Applicants will be notified of acceptance.	
April, 2018	<ul style="list-style-type: none"> -Orientation call/webinar -Teams orient/familiarize to curriculum, ongoing -Content clarification webinar -Teams work on homework, ongoing 	
May, 2018	3-Day Training for Trainers in Austin	
June to August, 2018	Individual team calls, all-team webinars, teams practice on-site (training, observing and giving/receiving feedback), remote consultation with Via Hope and Dr. Janis Tondora	
September to November, 2018	Via Hope conducts on-site observation and feedback of trainings, exact dates TBD	
December, 2018	Closing cross-site gathering	



PCR Learning Community Team Members

1. PCR TEAM MEMBER 1 (PRIMARY VIA HOPE CONTACT - THIS MAY OR MAY NOT BE THE SAME CONTACT AS THE APPLICATION PROCESS)

First Name:

Last Name:

Email Address:

Phone:

Role/Job Title:

2. How long have they been in their current position?

3. How long have they worked at this organization?

4. Tell us why this person is a good fit for your organization's PCR Learning Community team.

5. Please ask this team member to rate their current knowledge and skills in Person Centered Recovery Planning.

- Beginner – Heard about it, but still have a lot to learn
- Low/Medium – Received some exposure/training but not much direct experience with PCR
- Good – Fair amount of direct PCR experience, solid understanding of PCR core components, enough practice to know where I'm strong and where I can improve
- High – Always room for improvement, but I consider myself an experienced PCR practitioner; can serve as a coach/teacher for others

Comments:

6. Does this person currently work directly with people receiving services, provide service planning, or supervise others who do?

Yes

No

Comments:

7. Does this person currently provide training at your organization? (They may or may not have the job title of "trainer"). If yes, please describe the training this person provides.

Yes

No

Comments:

8. This person has attended the Via Hope PCRCP workshop in the past two years.

Yes

No, but plans to register for the workshop in March.

Comments:

9. Checkbox Acknowledgement:

Check box to indicate that this individual has personally read about the program and chooses to fully take part.



PCRP Learning Community Team Members

1. PCRP TEAM MEMBER 2

First Name:

Last Name:

Email Address:

Phone:

Role/Job Title:

2. How long have they been in their current position?

3. How long have they worked at this organization?

4. Tell us why this person is a good fit for your organization's PCRP Learning Community team.

5. Please ask this team member to rate their current knowledge and skills in Person Centered Recovery Planning.

- Beginner – Heard about it, but still have a lot to learn
- Low/Medium – Received some exposure/training but not much direct experience with PCRP
- Good – Fair amount of direct PCRP experience, solid understanding of PCRP core components, enough practice to know where I'm strong and where I can improve
- High – Always room for improvement, but I consider myself an experienced PCRP practitioner; can serve as a coach/teacher for others

Comments:

6. Does this person currently work directly with people receiving services, provide service planning, or supervise others who do?

Yes

No

Comments:

7. Does this person currently provide training at your organization? (They may or may not have the job title of "trainer"). If yes, please describe the training this person provides.

Yes

No

Comments:

8. This person has attended the Via Hope PCRCP workshop in the past two years.

Yes

No, but plans to register for the workshop in March.

Comments:

9. Checkbox Acknowledgement:

Check box to indicate that this individual has personally read about the program and chooses to fully take part.



PCR Learning Community Team Members

1. PCR TEAM MEMBER 3

First Name:

Last Name:

Email Address:

Phone:

Role/Job Title:

2. How long have they been in their current position?

3. How long have they worked at this organization?

4. Tell us why this person is a good fit for your organization's PCR Learning Community team.

5. Please ask this team member to rate their current knowledge and skills in Person Centered Recovery Planning.

- Beginner – Heard about it, but still have a lot to learn
- Low/Medium – Received some exposure/training but not much direct experience with PCR
- Good – Fair amount of direct PCR experience, solid understanding of PCR core components, enough practice to know where I'm strong and where I can improve
- High – Always room for improvement, but I consider myself an experienced PCR practitioner; can serve as a coach/teacher for others

Comments:

6. Does this person currently work directly with people receiving services, provide service planning, or supervise others who do?

Yes

No

Comments:

7. Does this person currently provide training at your organization? (They may or may not have the job title of "trainer"). If yes, please describe the training this person provides.

Yes

No

Comments:

8. This person has attended the Via Hope PCRCP workshop in the past two years.

Yes

No, but plans to register for the workshop in March.

Comments:

9. Checkbox Acknowledgement:

Check box to indicate that this individual has personally read about the program and chooses to fully take part.



PCRP Learning Community Team Members

1. PCRP TEAM MEMBER 4

First Name:

Last Name:

Email Address:

Phone:

Role/Job Title:

2. How long have they been in their current position?

3. How long have they worked at this organization?

4. Tell us why this person is a good fit for your organization's PCRP Learning Community team.

5. Please ask this team member to rate their current knowledge and skills in Person Centered Recovery Planning.

- Beginner – Heard about it, but still have a lot to learn
- Low/Medium – Received some exposure/training but not much direct experience with PCRP
- Good – Fair amount of direct PCRP experience, solid understanding of PCRP core components, enough practice to know where I'm strong and where I can improve
- High – Always room for improvement, but I consider myself an experienced PCRP practitioner; can serve as a coach/teacher for others

Comments:

6. Does this person currently work directly with people receiving services, provide service planning, or supervise others who do?

Yes

No

Comments:

7. Does this person currently provide training at your organization? (They may or may not have the job title of "trainer"). If yes, please describe the training this person provides.

Yes

No

Comments:

8. This person has attended the Via Hope PCRCP workshop in the past two years.

Yes

No, but plans to register for the workshop in March.

Comments:

9. Checkbox Acknowledgement:

Check box to indicate that this individual has personally read about the program and chooses to fully take part.



PCRP Learning Community Team Members

1. PCRP TEAM MEMBER 5 (Recommended)

This person will not be a PCRP trainer in this program, but will act as a team member for other strategic reasons. For example, they may have been involved with past recovery efforts within the organization and can link efforts within this program to others. Please note that because this person is not a trainer, they may not attend some of the major activities, which center on training.

First Name:

Last Name:

Email Address:

Phone:

Role/Job Title:

2. How long have they been in their current position?

3. How long have they worked at this organization?

4. Tell us why this person is a good fit for your organization's PCRP Learning Community team.

5. How will this person connect the work of the 2018 PCRP Learning Community to other efforts within the organization?

6. Please ask this team member to rate their current knowledge and skills in Person Centered Recovery Planning (We recommend this person attend a Via Hope PCRCP workshop if they rate their knowledge of PCRCP as less than good).

- Beginner – Heard about it, but still have a lot to learn
- Low/Medium – Received some exposure/training but not much direct experience with PCRCP
- Good – Fair amount of direct PCRCP experience, solid understanding of PCRCP core components, enough practice to know where I'm strong and where I can improve
- High – Always room for improvement, but I consider myself an experienced PCRCP practitioner; can serve as a coach/teacher for others

Comments:

7. Checkbox Acknowledgement:

- Check box to indicate that this individual has personally read about the program and chooses to fully take part.



PCRP Learning Community Team Members

1. PCRP TEAM MEMBER 6 (Optional)

This person will not be a PCRP trainer in this program, but will act as a team member for other strategic reasons. For example, they may have been involved with past recovery efforts within the organization and can link efforts within this program to others. Please note that because this person is not a trainer, they may not attend some of the major activities, which center on training.

First Name:

Last Name:

Email Address:

Phone:

Role/Job Title:

2. How long have they been in their current position?

3. How long have they worked at this organization?

4. Tell us why this person is a good fit for your organization's PCRP Learning Community team.

5. How will this person connect the work of the 2018 PCRP Learning Community to other efforts within the organization?

6. Please ask this team member to rate their current knowledge and skills in Person Centered Recovery Planning (We recommend this person attend a Via Hope PCRCP workshop if they rate their knowledge of PCRCP as less than good).

- Beginner – Heard about it, but still have a lot to learn
- Low/Medium – Received some exposure/training but not much direct experience with PCRCP
- Good – Fair amount of direct PCRCP experience, solid understanding of PCRCP core components, enough practice to know where I'm strong and where I can improve
- High – Always room for improvement, but I consider myself an experienced PCRCP practitioner; can serve as a coach/teacher for others

Comments:

7. Checkbox Acknowledgement:

- Check box to indicate that this individual has personally read about the program and chooses to fully take part.



2018 PCRP Learning Community Short Answer Questions

1. Why are you interested in having your organization participate in this program? E.g., do you hope to see certain changes among staff, people receiving services, planning procedures and/ or documentation?

2. Has your organization taken any action to implement PCRP? Please share a brief description of what has been done and your progress so far.

3. Are there any initiatives your organization will be participating in over the next year that may impact PCRP implementation or participation in this program? Please describe and explain how these may be complimentary to the objectives of this program. (Examples of related initiatives: participation in the Home and Community Based Services (HCBS) program or plans to implement a new service planning software in your electronic health record.)

4. How do you see yourself, as a leader in this change effort, removing barriers to or otherwise supporting the work of your organization's team for this project?

Training and Implementation

5. What (if any) training on PCRP is currently offered at your organization? Who facilitates the training?

6. Please tell us about the challenges your organization has experienced in the PCRCP training delivered thus far? If you haven't begun to deliver PCRCP training yet, tell us about the barriers.

7. What has gone well with your PCRCP training efforts thus far?

8. What informal education efforts (i.e. via coaching, program-specific training) are taking place with respect to PCRCP at your organization?

**Note: This may require some conversations/ facilitated discussion to discover.

9. How are quality management staff involved in the implementation of PCRCP? Development, delivery, improvement?

10. What's working well about your organization's current process of service planning (strengths)? What do you see as aspects of planning that can be improved?

11. What Electronic Health Record (EHR) software does your organization use? Are there any plans to adopt new EHR software or make significant changes within the current software? If so, please explain briefly.



Letter of Commitment

Your application to participate in the 2018 PCRPL Learning Community is almost complete! As one of the final steps in the process, we ask that your organization's Chief Executive Officer, Executive Director, or Superintendent submit a Letter of Commitment that communicates the organization's pledge to support the team's participation in the program. The Via Hope Recovery Institute programs are provided at no cost to participants, however, your organization's commitment of staff time and other valuable resources throughout the program, along with the program's grant funding, make the Recovery Institute possible. Recovery Institute programs are supported by grant funds from the Medical and Social Services Division of Texas Health and Human Services Commission and The Hogg Foundation for Mental Health.

1. Please attach a PDF copy of a signed Letter of Commitment below.

Choose File

No file chosen