

1. Recovery Institute Level 4 - Person Centered Recovery Planning Implementation...

Welcome to the Level 4 Person Centered Recovery Planning (PCRP) Implementation Application. The application is intended to be completed at your own pace. You may modify your answers up until December 30th, 2011. When you have reached a stopping point and would like to save your responses, please push the "Save and Proceed to the Next Page" button at the bottom of the page on which you are working before exiting the survey. Hit "Done, Submit Application" at the bottom of the last page once you are ready to submit your completed application. In order to return to review or edit your application, you must use the same computer and the same browser and have cookies enabled to see your previously saved responses.

If your interest is ONLY in the Person Centered Recovery Planning Implementation and you will not submit an application for other activities, please do not select an order preference for the other activities - simply click next at the bottom of the page to continue to the application.

If you will submit applications for other activities, indicate your organization's ordered preference for participation in Recovery Institute Activities:

	1st	2nd	3rd
Recovery Leadership Academy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recovery Oriented Organizational Change Initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Person Centered Recovery Planning Implementation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Recovery Institute Level 4 - Person Centered Recovery Planning Implementation...

Person Centered Planning has been described as "a collaborative process resulting in a recovery oriented treatment plan; is directed by consumers and produced in partnership with care providers and natural supporters for treatment and recovery; supports consumer preferences and a recovery orientation" (Neal Adams & Diane Grieder, 2005). In FY2011, a focused interest in person centered planning emerged from the 2011 Recovery-Focused Learning Community sites and other work groups that were examining treatment planning throughout the state. The shift from a traditional treatment planning process to a Person-Centered Recovery Planning (PCRP) process requires essential, fundamental shifts in system, culture and practice.

Texas Department of State Health Services Mental Health and Substance Abuse Division has expressed a commitment to this practice as a key strategy toward achieving their vision of "resilience and recovery for all". A pilot of Person Centered Recovery Planning will be implemented at two partnering provider organizations (one LMHA and one State Hospital) during FY2012. Each must submit an application. The Hospital-Center applicants for the PCRP must identify and agree to partner in order to submit an application. The decision for partnering should be made locally and multiple applications from one hospital paired with several different centers (or vice versa) will not be accepted. If multiple applications are submitted, a date and time stamp of submission from the online administrator will be used to select the one application to review. After an initial pilot phase, we intend to open the application process to new organizations for implementation at new sites.

Requirements to apply for the Person Centered Recovery Planning Implementation (PCRP):

- § Executive Sponsor support to apply and participate.
- § Organizations selected will be one LMHA and one State Hospital within the same catchment area; they must be willing to communicate and learn together during the course of the project.
- § Application will indicate agreement of LMHA/hospital to partner with each other when appropriate during project.
- § The LMHA has participated in the Via Hope Recovery Focused Learning Community and/or the Peer Specialist Learning Community. It is not required for the Hospital to have participated.
- § The Hospital is not solely forensic.
- § At the hospital, an adult unit(s) is the focus of the project.
- § At the center, an Adult MH Service Package 3 site is the focus of the project.
- § Each organization must create a change team with a leader who is interested in leading this effort.
- § Meaningful peer representation on the change team, including at least one Certified Peer Specialist.
- § Must have more than 1 Certified Peer Specialist on staff (paid staff, not volunteer).
- § Organization leadership will allow 2-4 hours per week for team project work.
- § Participation in data collection, including distribution of staff and consumer surveys at the beginning and end of the pilot.

Will participate in training and technical assistance to include:

- o Executive Sponsor hosts half-day Introduction to Person-Centered Recovery Planning training for broad staff group and half-day consultation with Change Unit.
- o Executive Sponsor hosts 2-day Skill Building in PCRP training for key staff involved in treatment planning.
- o Change Unit participates in up to biweekly (2x per month) case-based remote technical assistance to address challenges related to PCRP implementation as they arise.
- o Key Peer Specialist and Change Unit staff work with local recovery community to host "launch" event on PCRP for people in recovery in local area.
- o Peer Specialist staff and Change Team Leader host 1-day onsite training for peer specialists on Person-Centered Planning.
- o Peer Specialists participate in up to biweekly (2x per month) remote technical assistance to address challenges related to PCRP implementation as they arise.
- o Executive Sponsor hosts 1-day onsite refresher Skill-Building in PCRP training.
- o Disseminate regular communication about Person Centered Recovery Planning to prepare your organization (outside of your Change Unit) for PCRP implementation.
- o Work with pilot coordination team to address challenges and communicate success strategies as opportunities arise.

If you agree to the requirements, click next.

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By selecting yes below, I am indicating that my organization meets the following requirements to apply for PCRP:

	Yes
I commit to participation in PCRP Implementation activities.	<input type="radio"/>
If a hospital, agree that adult units are the focus of the project.	<input type="radio"/>
If a Center, agree that Service Package 3 is the focus of the project.	<input type="radio"/>
If a Center, participated in Via Hope's Peer Specialist Learning Community or Recovery Focused Learning Community.	<input type="radio"/>
If a hospital, not solely forensic.	<input type="radio"/>
I have identified a change team and a change team leader interested in leading this effort.	<input type="radio"/>
I have identified a certified peer specialist(s) to participate on the change team.	<input type="radio"/>
I have identified a consumer(s) to participate on the change team.	<input type="radio"/>
My organization has more than 1 Certified Peer Specialist on staff (full or part-time, not volunteer).	<input type="radio"/>
Organization leadership will allow the team 2-4 hours per week for project work.	<input type="radio"/>
My organization will participate in data collection (surveys of staff and consumers).	<input type="radio"/>
I have contacted leadership at a partner hospital or center in my catchment area and our organizations are willing to partner as needed during the course of the project.	<input type="radio"/>

***By selecting yes below, I am indicating my organization will participate in key training and technical assistance including:**

	Yes
Executive Sponsor will host a half-day Introduction to Person-Centered Recovery Planning training for a broad staff group and a half-day consultation with the Change Unit (conducted by Via Hope contracted trainer).	<input type="radio"/>
Executive Sponsor hosts a 2-day Skill Building in PCRP training for key staff involved in treatment planning.	<input type="radio"/>
Change Unit participates in up to biweekly (2x per month) case-based remote technical assistance to address challenges related to PCRP implementation as they arise.	<input type="radio"/>
Key Peer Specialist and Change Unit staff work with local recovery community to host "launch" event on PCRP for people in recovery in local area.	<input type="radio"/>
Peer Specialist staff and Change Team Leader host 1-day onsite training for peer specialists on Person-Centered Planning.	<input type="radio"/>
Peer Specialists participate in up to biweekly (2x per month) remote technical assistance to address challenges related to PCRP implementation as they arise.	<input type="radio"/>
Executive Sponsor hosts 1-day onsite refresher Skill-Building in PCRP training.	<input type="radio"/>
Leadership will disseminate regular communication about Person Centered Recovery Planning in order to prepare our organization (outside of your Change Unit) for PCRP implementation.	<input type="radio"/>
Change Team will work with the DSHS pilot coordination team to address challenges and communicate success strategies as opportunities arise.	<input type="radio"/>

By clicking next, you agree that your organization meets or will meet the requirements listed above.

4. Recovery Institute Level 4 - Person Centered Recovery Planning Implementati...

EXECUTIVE SPONSOR, please respond to the following questions.

Please provide your contact information below:

Name:

Organization:

Email:

Phone:

PCRP TEAM

Each agency that participates in the PCRP will be required to form a Team that will lead the organization's PCRP efforts throughout the project period. This Team should be staff that work or are highly involved with the adult unit or Service Package 3 site and include a Team Leader, Clinical Supervisor, Quality Management or Utilization Management Staff, at least one Certified Peer Specialist and at least one Consumer Member. You may also select other team members. It is important to thoughtfully choose your initial Team and select individuals who are interested and ready to participate. We estimate that the Team will spend 8 to 16 hours per month on PCRP activities. Successful team members will be those who believe in implementing PCRP at your center, and who are willing to be leaders in this effort.

Please tell us what area of your organization you have selected as the PCRP site:

If a hospital, please

describe the adult unit(s) that will be involved in PCRP implementation activities:

provide the average number of patients served per month in the selected adult unit(s):

provide the average number of staff who work in the selected adult unit(s):

If a center, please

describe the Service Package 3 site that will be involved in PCRP implementation activities:

provide the average number of consumers served per month in the selected Service Package 3 site:

provide the average number of staff who work in the selected Service Package 3 site:

We expect that the hospital and center teams selected for PCRCP implementation will at some point during the project meet to discuss continuity of care and person centered recovery planning. As part of the PCRCP Implementation project, my organization's PCRCP team agrees to communicate and work with (when applicable) the team from our associated center or hospital. Please indicate the center or hospital you have communicated with, and are willing to work with, on this project:

5. Recovery Institute Level 4 - Person Centered Recovery Planning Implementati...

1. PCRCP Team Leader

The PCRCP Team Leader should be someone who has the support of the leadership at your organization. This person is comfortable working with all staff members in your center and is interested and willing to lead this team.

Please provide the name, official title, email address, and phone number of your PCRCP team leader:

Name:

Title:

Email:

Phone:

2. Clinical Supervisor

It is important also that Clinical Supervisors are involved in the PCRCP implementation activities. It is hoped that this individual can help identify issues surrounding PCRCP implementation, as well as offer ideas for implementation throughout the clinical supervision function.

Please provide the name, official title, email address, and phone number of your initial clinical supervisor team member:

Name:

Title:

Email:

Phone:

3. Certified Peer Specialist

A Certified Peer Specialist offers important perspective on recovery and engagement with consumers and can provide important insights on PCRCP implementation. Each team should have at least one certified peer specialist member on the team, but can have more.

Please provide the name, official title, email address, and phone number of your initial certified peer specialist change team member:

Name:

Title:

Email:

Phone:

4. Consumer Member

A person centered recovery plan assumes that the consumer works in collaboration with the clinician to develop it. As such, consumer voice must be present on the team. Each team should have at least one consumer member, but can have more.

Please provide the name, official title, email, and phone number of your initial consumer change team member/s.

Name:

Title:

Email:

Phone:

If not an employee, please describe his or her relationship to your organization:

5. Quality Management or Utilization Management Staff

Staff who understands assessment, treatment planning, service package placement, services, requirements of service, and billing is important to any effort to implement PCRCP within the organization. Each team should have at least one member who has some understanding and responsibility for this type of oversight at the center or hospital.

Please provide the name, official title, email, and phone number of your initial QM or UM change team member:

Name:

Title:

Email:

Phone:

6. Other Team Members

Knowing the size of your organization, please feel free to select additional member(s) for the PCRCP team. Someone with an interest or responsibility for current treatment planning or coordination of the treatment team, quality improvement, utilization management, outcomes measurement, or recovery orientation would add value to the team process.

Name:

Title:

Email:

Phone:

6. Recovery Institute Level 4 - Person Centered Recovery Planning Implementati...

Did your organization participate in the Via Hope Recovery Focused Learning Community (RFLC) or Peer Specialist Learning Community (PSLC)?

- Yes
- No

Please let us know:

The number of certified peer specialists employed at your organization?

Of these employed certified peer specialists, what is the total FTE count?

The number of peer specialists employed at your organization?

Of these employed peer specialists, what is the total FTE count?

The number of peer specialists that volunteer at your organization?

The number of consumers that volunteer at your organization (in roles other than peer specialist)?

Of the certified peer specialists you have placed on the PCRCP team, please list the Via Hope training have they completed (e.g. Certified Peer Specialist, Advanced Certified Peer Specialist, Whole Health, Peer Specialist Trainer in Training, WRAP and WRAP Facilitator):

Have any members of your PCRCP team completed the Certified Peer Specialist Supervisor Training?

- No
- Yes

If yes, please add the relevant name(s):

Have any other staff at your organization completed the Certified Peer Specialist Supervisor Training?

- No
- Yes

If yes, please add the relevant name(s):

How many consumers serve on your organization's board?

How many consumers serve on other decision-making committees within your organization?

Please describe these committees and the consumer role on them:

Please describe any recovery-oriented change initiatives your organization is involved with currently:

Please describe your organization's relationship to the local recovery community (e.g. advocacy organizations, consumer operated service providers):

My organization is participating in:

	Yes	No
Department of State Health Services ANSA testing or roll out	<input type="checkbox"/>	<input type="checkbox"/>
Department of State Health Services CANS testing or roll out	<input type="checkbox"/>	<input type="checkbox"/>
Department of State Health Services CMBHS testing or roll out	<input type="checkbox"/>	<input type="checkbox"/>
Another Initiative (e.g. East Texas Coalition for Mental Health Recovery; Co-Occurring Disorders Learning Community)	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)		

By submitting this application, you are verifying the information you provided and agreeing to be responsible for the project requirements and organizational participation. Click Next if this is true.

7. Recovery Institute Level 4 - Person Centered Recovery Planning Implementati...

Thank you for your interest in the Person-Centered Recovery Planning Implementation Pilot project. After reviewing all of the applications, we may contact you to set up a follow up phone interview. We will be in touch (by January 6) to let you know if your organization has been selected for participation. If you would like to apply for an additional Recovery Institute Activity, please return to the email and click on the activity link.

You have now completed the application. Please "sign" your name and insert today's date below.

Name:

Date:

By submitting this application, you are verifying the information you provided and agreeing to be responsible for the project requirements and organizational participation. Click Done to submit this application.